# Lake Superior College
# Emergency Notification System Instructions

Please click on the following link: https://lsc.bbcportal.com/Entry

&OLFN ³6LJQ 0H 8S Enter admin or password

K v Ç } µ P } š } Ç } µ Œ > ^ u ] o } µ v š U } ‰ v š Z u ] o U v o ] l } v š Z o ] l š
‹ µ • š ] } v • X z } µ u Ç • o š ] ( ( Œ v š ‹ µ • š ] } v • X o ] l } v ^ À X U

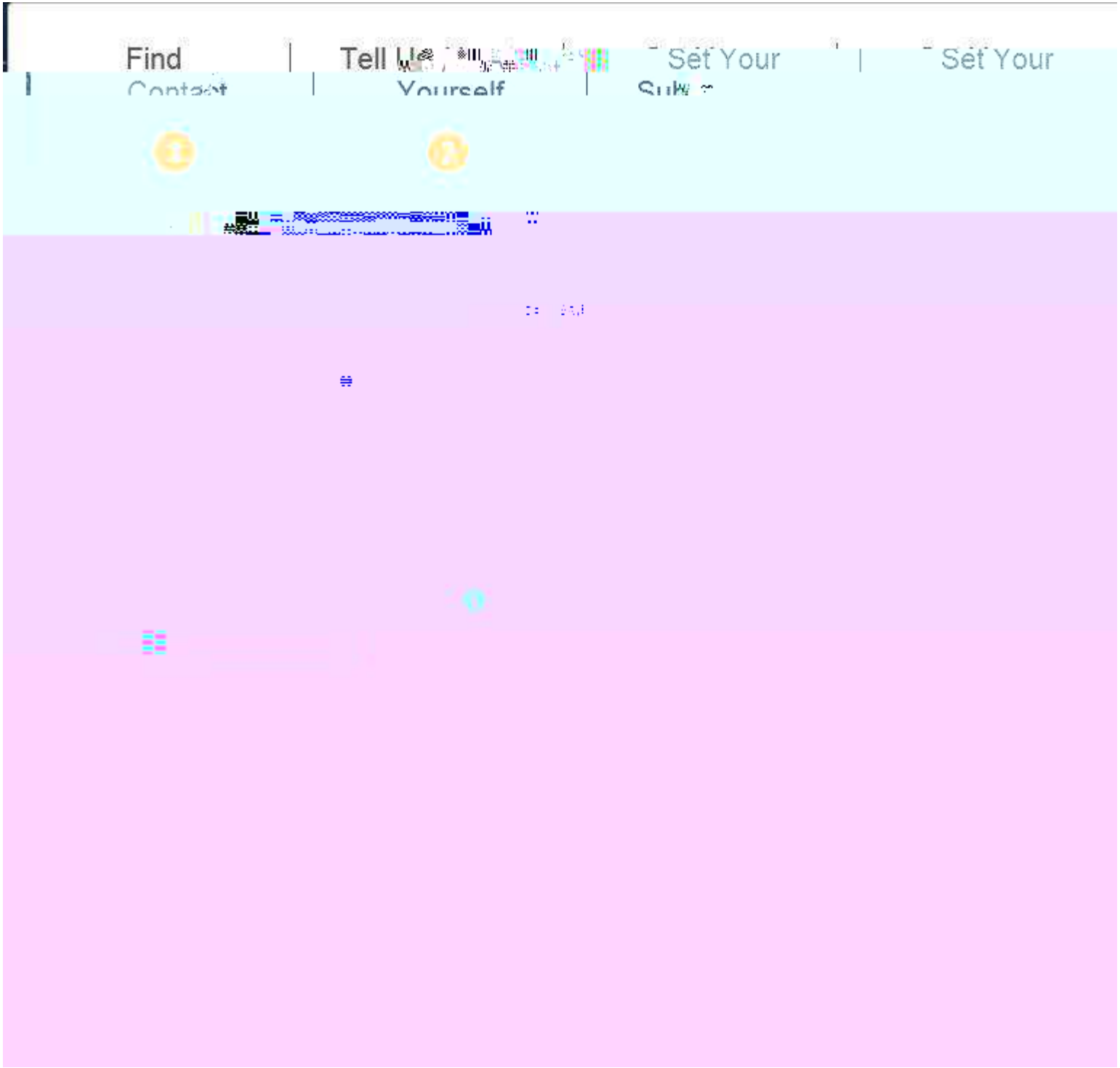
Click the Login button.

v š Œ Ç } µ Œ ^ š Œ /  • Ç } µ Œ ] v š ] ( ] š ] } v }

^ ' Œ š J t ( } µ v } v š š Y _ • Z ] µ o ‰ Œ X

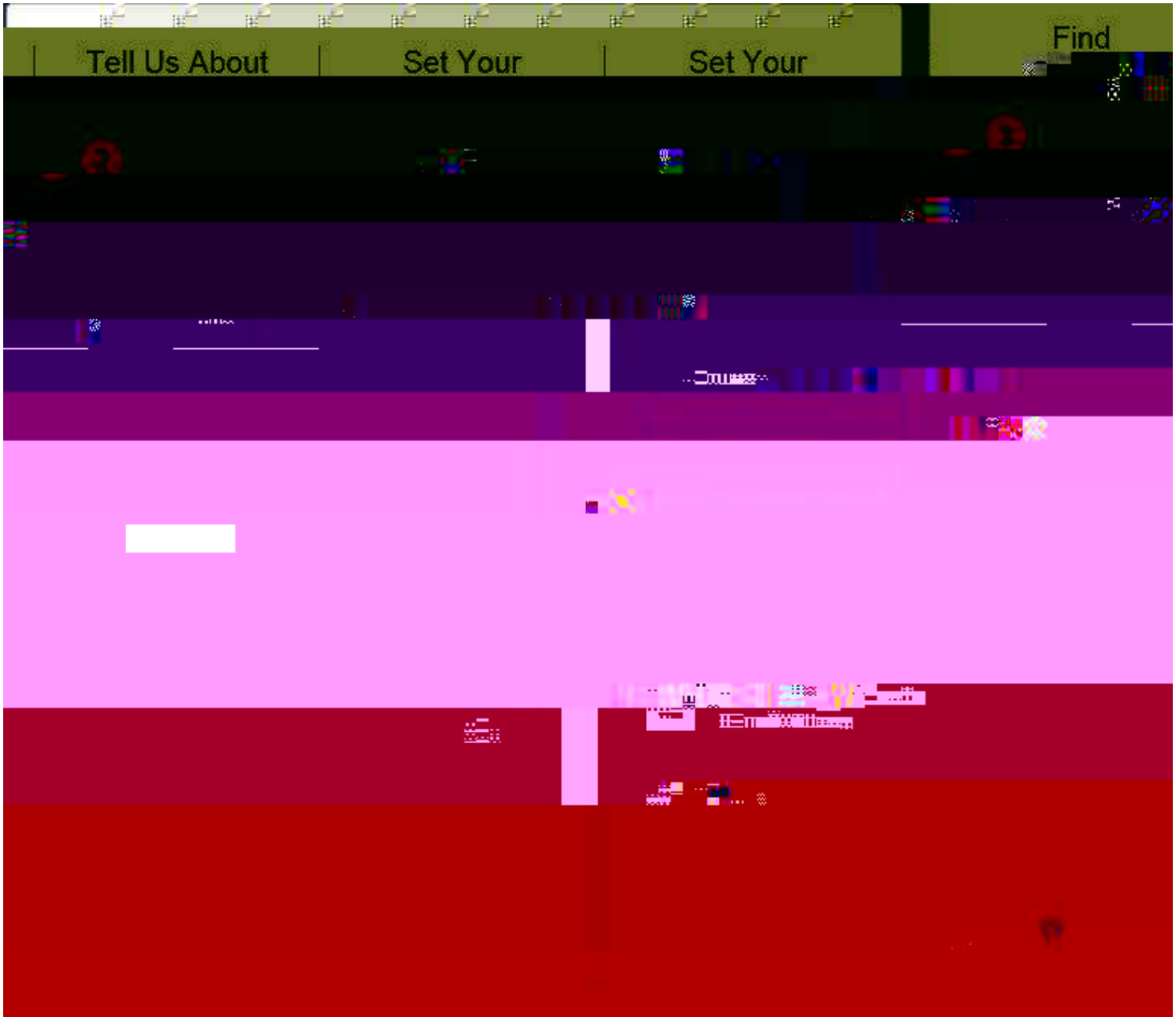
The next screen displays your email address. ^ z ^ U š Z ] • ] • u ] v _ • Z } µ o o Œ Ç Z l X
Click Next to continue.

On this screen you can add a phone number or additional email addresses.

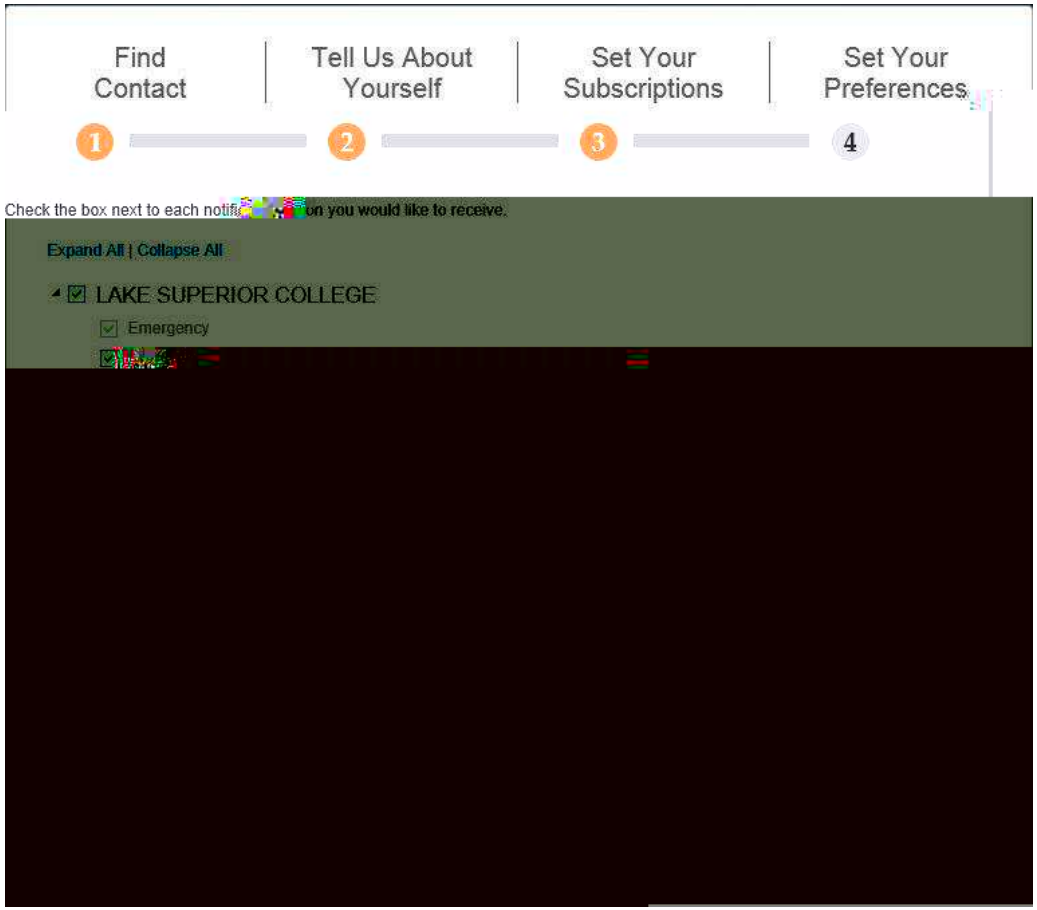


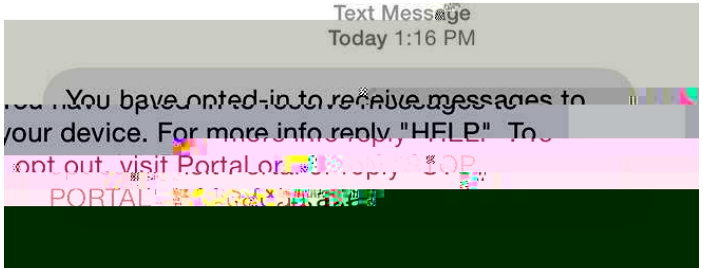
To add a mobile phone with text messaging:
Click add phone.
Enter your 10 digit number
Check the Text box
Choose a label to identify the device.
Click Save.

To add an additional email address:
Click add email.
Enter the email address.
Click Save.
K v Ç } µ [ À ( ] v ] • Z ] v P Ç } µ Œ v µ u Œ • v u
o ] l E Æ š š } }ntinue.



LAKE SUPERIOR COLLEGE, Emergency and Outreach should be checked by default.
Click Next v š Z v } v X




If you subscribed to text message alerts, you should receive a text message confirmation of this: